

User Group 1 “*PostalOne!* / SASP / Intelligent Mail”

Minutes

September 25, 2014

Minutes by Agenda Items

All meeting documentation has been posted to the MTAC Issue Tracking System (MITS) located at <https://ribbs.usps.gov/mits/>. Please see instructions at the end of this document for access to the site.

Welcome and Opening Remarks (Kathryn Mackey)

Webinar Conflict – October 2, 2014 (Uni Han-Norton)

Due to a conflict with the IMpb webinar scheduled for October 2, 2014 during our regular time slot, the group agreed to reschedule the User Group 1 meeting. The new meeting time will be 11:30am to 12:30pm. A meeting cancellation along with a new meeting invite will be sent to all members for the October 2, 2014.

Release 39.0 November 9, 2014 Overview (USPS)

USPS reviewed the Release 39.0 Overview presentation sent to the group prior to the meeting. This presentation included new functionality and updates to the *PostalOne!* system to be implemented on Sunday, November 9, 2014.

The following categories were covered in the presentation.

- Release Notes and Technical Specification
- *PostalOne!* Mail.dat Updates
- *PostalOne!* Mail.XML Updates
- Seamless Acceptance/Full Service Updates
- eInduction
- Microstrategy
- Customer ID Updates
- Postal Wizard
- Nonprofit
- Postage Statement Mail Owner Generation and Display
- Mailer View (BCG) Postage Statement Mail Owner Generation and Display
- eVS
- ETR Updates

There were some changes in the Mail.XML Nonprofit slide.

- The *PostalOne!* system will first check the Permit Number and Permit ZIP+4 fields to determine if the Permit Holder is authorized. If not, a Mail Owner must be identified through one of the following fields. *PostalOne!* will continue to the next order of precedence until a valid value to identify a nonprofit Mail Owner is detected.

Updated:

- The *PostalOne!* system will first check the Permit Number and Permit ZIP+4 fields to determine if the Permit Holder is authorized. If not, a Mail Owner must be identified through one of the following fields. *PostalOne!* will continue to the next order of precedence until a valid value to identify a nonprofit Mail Owner is detected.

The following questions and points were made during the call.

- Will Mail.dat support the use of certain special characters in the .upa Address field and Write access to the Repository folder with the R39 release? Phillip Parrish and Jim Morton will discuss this off line.
- There was question about changes to FAST Mail.XML10.0 for R 39. There is not and we will include slides for Appointment Scheduling (FAST) / Full Service Feedback (Data Distribution-(DD)) and Mailer IDs (MID) and Customer Registration IDs (CRID) Release 39.
- USPS will confirm if mail owners will not be able to view other mail owners information that they share jobs with.
- Example of what it will look like for a mail owner. Will they not have a link?
- Seamless Acceptance – how will auto finalization be done when fees are due, but might be waived. Also, some validations happen at finalization. How will those be handled/communicated when auto finalization is in place?
- MicroStrategy Mailer Scorecard Electronic verification question on Updated the % COA (Move/Update) error metric for “W” Temp Move. How is this going to work?

Issues List

The issues list was sent to group with the agenda. An updated list will be sent with the minutes.

Action Items:

Action Item #	Descriptions	Owner
1	The new meeting time will be 11:30am to 12:30pm. A meeting cancellation along with a new meeting invite will be sent to all members for the October 2, 2014.	HQ MEI
2	R 39 Functionalities Overview slide # 25 for Mail.XML Nonprofit has been updated	Completed, Updated version
3	Will Mail.dat support the use of certain special characters in the .upa Address field and Write access to the Repository folder with the R39 release	IT Team / Jim Morton, Quad will discuss off line
4	Missing slides for Appointment Scheduling (FAST) / Full Service Feedback (Data Distribution-(DD)) and Mailer IDs	Completed, Updated version

	(MID) and Customer Registration IDs (CRID)	
5	USPS will confirm if mail owners will not be able to view other mail owners information that they share jobs with. Example of what it will look like for a mail owner. Will they not have a link?	IT Team / HQ MEI
6	Seamless Acceptance – how will auto finalization be done when fees are due, but might be waived. Also, some validations happen at finalization. How will those be handled/communicated when auto finalization is in place?	Adam Racine/ HQ Mail Entry
7	Seamless Acceptance Slides contained incorrect information, updated version will be available for next week UG1 meeting	Completed, updated version
8	MicroStrategy Mailer Scorecard Electronic verification question on Updated the % COA (Move/Update) error metric for “W” Temp Move. How is this going to work?	IT Team, Matt Chaplin/HQ Mail Entry

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 1. Business Customer Gateway
 2. National Customer Support Center - RIBBS (listed under "Customer Support")
 3. MTAC (next to the last tab on left menu) MTAC Issues Tracking System Login (listed under "Important Links")
 - <http://ribbs.usps.gov/index.cfm?page=mtac>
 4. Sign on with user name UG 1
 5. Send an email to MTAC_UG1@usps.gov to obtain a password.
 6. Click on User Group
 7. Search on User Group Issue Number 1
 8. Click on View Minutes

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